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ASSAM TEA EMPLOYEES PROVIDENT FUND ORGANIZATION

(Formerly known as The Assam Tea Plantations Provident Fund & Pension Fund Scheme & D.L.I Scheme)

"Nidhi Bhawan" Basistha, Lalmati, N.H. - 37, Guwahati - 781029

No. PF/Comp/NIQ/2026/.....63-64
Dated Guwahati, the 25.08.2026

NOTICE INVITING QUOTATIONS (NIQ)

Sealed quotations are invited from reputed firms for **Design, Development and Deployment of a Payroll Software** for ATEPFO.

1. Technology Requirement

- Application: PHP 7 or higher
- Database: Oracle 19c
- Server: Linux (Apache)
- Secure coding practices with full source code handover.

2. Software Modules

- **Module 1** : Data Migration Module (From existing FoxPro based software to the new one).
- **Module 2** : Maintenance of Personnel Records
- **Module 3** : Salary Calculation/Processing, Earnings & Awards Module, Deduction/Charges & Recoveries.
- **Module 4** : Income Tax Module
- **Module 5** : LIC salary deduction
- **Module 6** : Provident Fund/National Pension Scheme (NPS), Loans & Advances, Professional Tax
- **Module 7** : MIS reports & dashboard.
- **Module 8** : SMS/Email gateway integration.

Complete Deployment, training, documentation and 1-year support.

Prices should be quoted module wise.

3. Eligibility

- Valid PAN & GST.
- The bidder must have a registered or operational office in Assam to provide local coordination and support.
- Valid government documents such as trade license must be submitted.

- The software shall be implemented on-premises using the existing Oracle database and on available physical or virtual machines (VMs), as it will form part of the existing ATEPFO software workflow and shall be integrate with in-house Oracle databases and servers.
- The bidder must have prior experience in developing and implementing similar software solutions. Documentary evidence or a self-undertaking in support of such experience may be provided.

4. Submission of Quotations

- **Superscribe:** "Quotation for Payroll Software"
- **Mode of Submission:**
 - Bidders should submit **two separate bids:**
 1. **Technical Bid** - detailing compliance, experience and specifications.
 2. **Financial Bid** - indicating price.
 - **Sealed Cover:** Both technical and financial bids should be submitted in separate envelopes inside a single sealed cover.
- **Last Date & Time:** On or before 31/08/2026 at 1:00 PM
- **Address:**
Secretary-cum-P.F. Commissioner
ATEPFO, Nidhi Bhawan, Basistha, Guwahati - 781029

6. Payment Terms

100% payment will be made upon completion, testing and commissioning of each module.

7. General Terms

- ATEPFO reserves the right to accept or reject any or all quotations without assigning reasons.
- Incomplete or late quotations shall not be considered.


Addl.-P.F. Commissioner
A.T.E.P.F. Organization

Memo No.: PF/Comp/NIQ/2026/.....Dated Guwahati, the.....

Copy to: 1. Notice Board.
2. Official Website (www.atppf.nic.in).


Addl.-P.F. Commissioner
A.T.E.P.F. Organization